

Government of the People's Republic of Bangladesh
Ministry of Information
Planning Section
Bangladesh Secretariat, Dhaka.
www.moi.gov.bd

No.-15.013.014.11. 00.006.2012-330

Date: 20 July, 2016

From : Dipanwita Saha
Senior Assistant Chief

To : Chief Accounts Officer, Ministry of Information.
CGA Building, Dhaka.

Subject: **Government approval of Participation for Foreign Factory Training in Japan Via Singapore from 12th July to 21st July 2016 or 07 (Seven) working days (Excluding travel time) from the actual date of journey under the project "Modernization and Extention of BFDC".**

I am directed to convey the sanction of the Government of the People's Republic of Bangladesh in respect of the following officials to participate in a Foreign Factory Training in Japan Via Singapore from 12th July to 21st July 2016 or 07 (Seven) working days (Excluding travel time) from the actual date of journey under the project "Modernization and Extention of BFDC".


- (1) Mr. Saraf Uddin Ahmed, Additional Secretary (Development), Ministry of Information, Bangladesh Secretariat, Dhaka.
- (2) Mr. Tapan Kumar Ghosh, Managing Director (Additional Secretary), Bangladesh Film Development Corporation, Dhaka.
- (3) Mr. Md. Moniruzzaman Khan, Assistant Engineer (Camera), BFDC, Dhaka.

2. The Terms and Conditions for attending the Training are mentioned below:-

- a. The period will be treated as on duty.
- b. No financial involvement of the Government of Bangladesh in this purpose.
- c. They will not stay abroad beyond the approved period;
- d. They will have to submit a report after return from abroad to their respective authority.
- e. All Expenses connected with this training will be borne by the organizing agency Trust Motto PTE Ltd. Singapore.

3. This order is issued with the approval of the Competent Authority.

Yours Sincerely,


20-7-16

(Dipanwita Saha)

Senior Assistant Chief


Phone: 9550577

Mobile: 01715134250

Email: dipanwita99@gmail.com

Copy forwarded for information and necessary action to (Not according to seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary, Prime Minister's Office, Dhaka.
3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
4. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
5. Secretary, Ministry of Foreign Affairs, Dhaka (With request to issue necessary Note Verbal in this regard).
6. H. E the Ambassador, Embassy of Japan to Bangladesh, Baridhara, Dhaka.
7. H. E the Ambassador, Embassy of the People's Republic of Bangladesh to Japan, Tokyo.
8. H. E the High Commissioner of Singapore to Bangladesh, Dhaka.
9. H. E the High Commissioner, High Commissioner of the People's Republic of Bangladesh to Singapore.
10. Director General, Immigration & Passport, Dhaka, Bangladesh.
11. Mr. Saraf Uddin Ahmed, Additional Secretary (Development), Ministry of Information, Bangladesh Secretariat, Dhaka.
12. Mr. Tapan Kumar Ghosh, Managing Director (Additional Secretary), Bangladesh Film Development Corporation, Dhaka.
13. Director, Hazrat Shajalal International Airport, Dhaka.
14. P.S to the Honourable Minister, Ministry of Information, Dhaka, Bangladesh.
15. Deputy Secretary (Admin-4), Ministry of Information, Bangladesh Secretariat, Dhaka.
16. P.S to the Secretary, Ministry of Information, Dhaka, Bangladesh.
- ✓ 17. System Analyst, Ministry of Information, Bangladesh Secretariat, Dhaka. (Request to publish on the website).
18. Mr. Md. Moniruzzaman Khan, Assistant Engineer (Camera), BFDC, Dhaka.
19. Director, Trust Motto PTE Ltd. A-Z Building # 10-22, 140 Paya Lebar Road, Singapore-409015.
20. Director, Rangs Electronics Limited, 117/1 Airport Road, Tejgaon, Dhaka. Fax-8113622, 8124986.
21. Office Copy.


20.7.16
(Dipanwita Saha)
Senior Assistant Chief