

Government of the People's Republic of Bangladesh
Ministry of Information
Admn-4 Section
Bangladesh Secretariat, Dhaka
www.moi.gov.bd

No-15.00.0000.018.25.034.09-110

Date : 13 March 2016

To : Chief Accounts Officer
Ministry of Information
CGA Building, Dhaka.

Subject: Sanction for participation in the conference on "60th Meeting of the Bureau of the Intergovernmental Council of IPDC" to be held at UNESCO's Headquarters in Paris on 17 and 18 March 2016.

I am directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Mr. Martuza Ahmed, Secretary, Ministry of Information, Bangladesh Secretariat, Dhaka to attend the "60th Meeting of the Bureau of the Intergovernmental Council of IPDC" to be held at UNESCO's Headquarters in Paris from 17 -18 March 2016 (excluding travel time). On the way back to Bangladesh from Paris, he will have transit in Istanbul, Turkey on 19 March, 2016 and stay at night there under the terms and conditions stated below:

- a. The period will be treated as on duty;
 - b. He will draw his pay and allowances in local currency;
 - c. The government will bear local accommodation, daily allowances, transit, terminal and airfare approximately Tk. 3,30,099/- (Taka three lac thirty thousand ninety-nine only) for this visit from the budget allocation of Ministry of Information for the Financial Year of 2015-2016;
 - d. He will not stay abroad beyond the approved period;
 - e. He will submit a report within 7 (Seven) days of his return;
2. This order is issued with the approval of the competent authority.

Sincerely Yours,

sd/-

(Md. Laisur Rahman)
Deputy Secretary
Phone- 9567101
admin4@moi.gov.bd

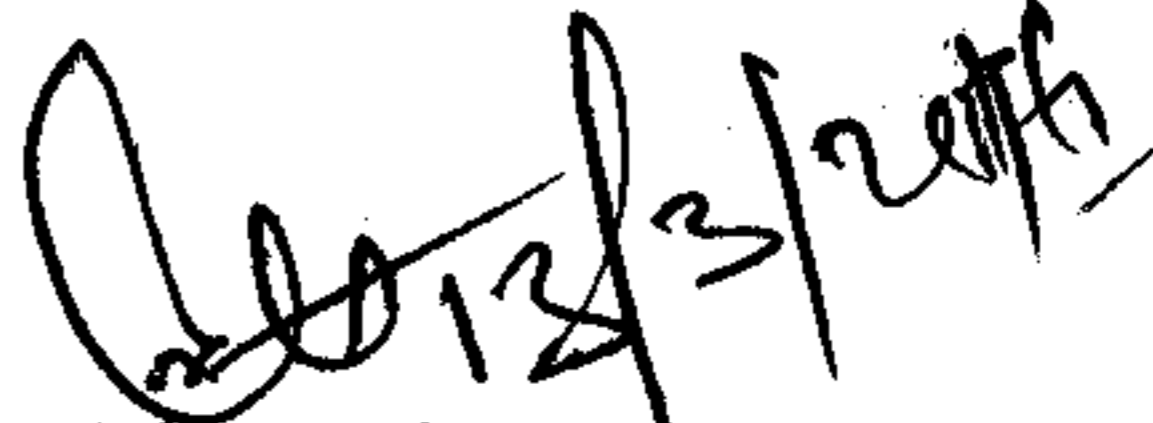
P.T.O

No-15.00.0000.018.25.034.09-110/1(19)

Date : 13 March 2016

Copy forwarded for kind information and necessary action (not according to seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary, Prime Minister's Office, Dhaka.
3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
4. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
5. Foreign Secretary, Ministry of Foreign Affairs, Dhaka .
6. Mr. Martuza Ahmed, Secretary, Ministry of Information, Dhaka, Bangladesh.
7. H. E the Ambassador, Embassy of France, Gulshan-2, Dhaka, Bangladesh.
8. H.E the Ambassador, Embassy of Bangladesh, Paris, France.
9. H. E the Ambassador, Embassy of Bangladesh, Ankara, Turkey.
10. Consul General, Embassy of Bangladesh, Istanbul, Turkey.
11. Director General, Immigration & Passport, Dhaka.
12. P.S. to the Hon'ble Minister, Ministry of Information, Bangladesh Secretariat, Dhaka.
13. Director, Hazrat Shajalal International Airport, Dhaka.
14. P.S. to the Secretary, Ministry of Information, Bangladesh Secretariat, Dhaka.
15. Officer-in-Charge (Immigration), Hazrat Shajalal International Airport, Dhaka.
16. Senior Assistant Secretary(Admin-1), Ministry of Information, Dhaka.
17. System Analyst, Ministry of Information, Bangladesh Secretariat, Dhaka **(with a request to upload the order in Ministry's website).**
18. Accounts Officer, Ministry of Information, Bangladesh Secretariat, Dhaka.
19. Protocol Officer, Ministry of Information, Bangladesh Secretariat, Dhaka.


(Md. Laisur Rahman)
Deputy Secretary