

Government of the People's Republic of Bangladesh
Ministry of Information
Planning Section
Bangladesh Secretariat, Dhaka.
www.moi.gov.bd

No.-15.013.014.09. 00.001.2011(Part-1)/ **432**

Date: 19 September, 2016

From : Dipanwita Saha
Senior Assistant Chief

To : Chief Accounts Officer, Ministry of Information.
CGA Building, Dhaka.

Subject: Government approval of Participation for Pre-Shipment Inspection/Factory Visit in Switzerland from 15th September to 18th September 2016 or 04 (Four) days (Excluding travel time) from the actual date of journey under the project "Bangladesh Film Archive Bhaban (Revised)".

I am directed to convey the sanction of the Government of the People's Republic of Bangladesh in respect of the following officials to participate for Pre-Shipment Inspection/Factory Visit in Switzerland from 15th September to 18th September 2016 or 04 (Four) days (Excluding travel time) from the actual date of journey under the project "Bangladesh Film Archive Bhaban (Revised)".

- (1) Dr. Mohammad Jahangir Hossain, Director General, Bangladesh Film Archive, Dhaka.
- (2) Mr. Md. Nizamul Kabir, Project Director, "Bangladesh Film Archive Bhaban (Revised)" Project, Dhaka.
- (3) Mr. Mrinal Kanti Roy, Sub-Assistant Engineer, "Bangladesh Film Archive Bhaban (Revised)" Project, Dhaka.

2. The Terms and Conditions for Pre-Shipment Inspection/Factory Visit are mentioned below:-

- a. The period will be treated as on duty.
- b. No financial involvement of the Government of Bangladesh in this purpose.
- c. They will not stay abroad beyond the approved period;
- d. They will have to submit a report after return from abroad to their respective authority.
- e. All Expenses connected with this training will be borne by the organizing agency Sondor Willy Hungerbuhler AG, Switzerland.

3. This order is issued with the approval of the Competent Authority.

Yours Sincerely,


19.9.16

(Dipanwita Saha)
Senior Assistant Chief
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Mobile: 01715134250
Email: dipanwita99@gmail.com

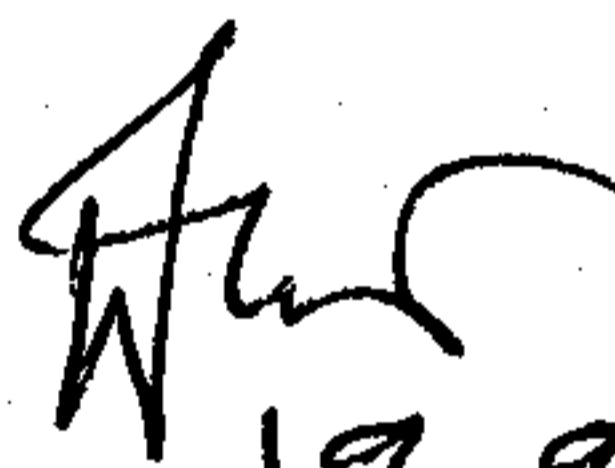
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Copy forwarded for information and necessary action to (Not according to seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary, Prime Minister's Office, Dhaka.
3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
4. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
5. Secretary, Ministry of Foreign Affairs, Dhaka (With request to issue necessary Note Verbal in this regard).
6. H. E the Ambassador, Embassy of Switzerland to Bangladesh, Dhaka.
7. H. E the Ambassador & Permanent Representative, Permanent Mission of Bangladesh to the U.N Office and other organizations in Geneva.
8. Director General, Immigration & Passport, Dhaka, Bangladesh.
9. Additional Secretary (Development), Ministry of Information, Bangladesh Secretariat, Dhaka.
10. Dr. Mohammad Jahangir Hossain, Director General, Bangladesh Film Archive, Dhaka.
11. Director, Hazrat Shajalal International Airport, Dhaka.
12. P.S to the Honourable Minister, Ministry of Information, Dhaka, Bangladesh.
13. Deputy Secretary (Admin-4), Ministry of Information, Bangladesh Secretariat, Dhaka.
14. Mr. Md. Nizamul Kabir, Project Director, "Bangladesh Film Archive Bhaban (Revised)" Project, Dhaka.
15. P.S to the Secretary, Ministry of Information, Dhaka, Bangladesh.
16. System Analyst, Ministry of Information, Bangladesh Secretariat, Dhaka. (Request to publish on the website).
17. Mr. Andrea Braun, Sales Manager, Sondor Willy Hungerbuhler AG, Zurich, Switzerland.
18. Mr. Mrinal Kanti Roy, Sub-Assistant Engineer, "Bangladesh Film Archive Bhaban (Revised)" Project, Dhaka.
19. Office Copy.


19.9.16
(Dipanwita Saha)
Senior Assistant Chief