

Government of the People's Republic of Bangladesh
Ministry of Information
Admn-4 Section
Bangladesh Secretariat, Dhaka
www.moi.gov.bd

No-15.00.0000.018.25.007.16-275

Date : 20 June 2016

To : Chief Accounts Officer
Ministry of Information
CGA Building, Dhaka.

Subject: Sanction for participation in the "Preservation of Audiovisual Materials" to be held in Malaysia from 14 to 27 August 2016.

I am directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Mr Md. Moniruzzaman, Assistant Director (Operation), Bangladesh Film Archive, Dhaka to participate in the "Preservation of Audiovisual Materials" to be held in Malaysia from 14 to 27 August 2016 (excluding travel time) under the terms and conditions stated below:

- a. The period will be treated as on duty;
 - b. He will draw his pay and allowances in local currency;;
 - c. The government will bear daily allowances, transit and terminal for a sum of total taka 78,478/- (Seventy eight thousand four hundred seventy eight only) from the budget allocation of Bangladesh Film Archive for the Financial Year of 2016-2017.
 - d. He will not stay abroad beyond the approved period;
 - e. He will submit a report within 7 (Seven) days of his return;
2. This order is issued with the approval of the competent authority.

Sincerely Yours,

sd/-


(Nilufer Nazneen)
Deputy Secretary
Phone- 9567101
admin4@moi.gov.bd

No-15.00.0000.018.25.007.16-275(10)

Date : 20 June 2016

Copy forwarded for kind information and necessary action (not according to seniority):

1. Secretary, Ministry of Foreign Affairs, Dhaka (With a request to issue Note Verbal in favour of the participants).
2. H. E The Ambassador, Embassy of Malaysia in Bangladesh.
3. Director General, Immigration & Passport, Dhaka.
4. Director General, Bangladesh Film Archive, Dhaka.
5. Director General, National Archives of Malaysia, Kuala Lumpur, Malaysia.
6. Director, Hazrat Shajalal International Airport, Dhaka.
7. P.S. to the Secretary, Ministry of Information, Dhaka.
8. Officer-in-Charge (Immigration), Hazrat Shajalal International Airport, Dhaka.
9. System Analyst, Ministry of Information, Bangladesh Secretariat, Dhaka (with a request to upload the order in Ministry's website).
10. Mr Md. Moniruzzaman, Assistant Director (Operation), Bangladesh Film Archive, Dhaka.


(Nilufer Nazneen) 20/6/16
Deputy Secretary