

Government of the People's Republic of Bangladesh
Ministry of Information
Admn-4 Section
Bangladesh Secretariat, Dhaka
www.moi.gov.bd

No-15.00.0000.018.25.003.17-436

Date : 22 October 2017

To : Chief Accounts Officer
Ministry of Information
CGA Building, Dhaka.

Subject: Sanction for travelling Japan to attend Tokyo Docs of 'Colors of Asia-2017'.

I am directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Most. Mahafuza Aktar, Controller/Programme Manager (Current Charge), Bangladesh Television, Dhaka to visit Japan from 04 to 08 November 2017(excluding travel time) to attend the programme titled 'Colors of Asia-2017' in Japan under the terms and conditions stated below. Mr. Syeed Ahmed, husband and Maharin Ahmed, Daughter of Most. Mahafuza Aktar will accompany her on this tour.

- a. The period will be treated as on duty;
- b. She will draw her pay and allowances in local currency;
- c. There is no financial involvement of the Government of Bangladesh in this visit.
- d. She will not stay abroad beyond the approved period;
- e. She will submit a report within 7 (Seven) days of her return;

02. This order is issued with the approval of the competent authority.

sd/-

(Kazi Moshtaque Zahir)
Deputy Secretary
Phone- 9567101
admin4@moi.gov.bd

No-15.00.0000.018.25.003.17-436

Date : 22 October 2017

Copy forwarded for kind information and necessary action (not according to seniority):

1. Secretary, Ministry of Foreign Affairs, Dhaka (With a request to issue Note Verbal in favour of the participants).
2. H. E The Ambassador, Embassy of Japan in Bangladesh, Dhaka.
3. Director General, Immigration & Passport, Dhaka.
4. Director General, Bangladesh Television, Dhaka.
5. Director, Hazrat Shajalal International Airport, Dhaka.
6. P.S. to the Secretary, Ministry of Information, Dhaka.
7. Officer-in-Charge (Immigration), Hazrat Shajalal International Airport, Dhaka.
8. System Analyst, Ministry of Information, Bangladesh Secretariat, Dhaka (with a request to upload the order in Ministry's website).
9. Most. Mahafuza Aktar, Controller/Programme Manager (Current Charge), Bangladesh Television, Dhaka.

K.M. Zahir
22/10/17
(Kazi Moshtaque Zahir)
Deputy Secretary