

Government of the People's Republic of Bangladesh
Ministry of Information
Admn-4 Section
Bangladesh Secretariat, Dhaka
www.moi.gov.bd

No-Tama/admin-4/OIC/1/2009.564

Date : 24 December 2015

From : Nilufer Nazneen
Deputy Secretary
To : Chief Accounts Officer
Ministry of Information
CGA Building, Dhaka.

Subject: Sanction for participation in the "4th Annual Meeting of OIC Broadcasting Regulatory Authorities Forum (IBRAF)" to be held at Jeddah in the Kingdom of Saudi Arabia from 12-16 January 2016.

I am directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Mr. Martuza Ahmed, Secretary, Ministry of Information, Bangladesh Secretariat, Dhaka to attend the above mentioned programme to be held at Jeddah in the Kingdom of Saudi Arabia from 12-16 January 2016 or 05 days from the actual date of journey (excluding travel time) under the terms and conditions stated below:

- a. The period will be treated as on duty.
 - b. After the meeting he will visit Bangladesh Embassy in Riyadh on 14-16 January 2015 to discuss matters relating to setup a press wing in the Embassy.
 - c. He will draw his pay and allowances in local currency.
 - d. The Organizing agency will provide economy class airfare. The government will bear the additional expenditure of air ticket (according to entitlement of secretary), local accommodation, daily allowances, transit, terminal and approximately taka 2,80,051/- (Taka two lac eighty thousand fifty one only) for this visit from the budget allocation of Ministry of Information for the Financial Year of 2015-2016.
 - e. He will not stay abroad beyond the approved period.
2. This order is issued with the approval of the competent authority.

Sincerely Yours,

sd/-

(Nilufer Nazneen)

Deputy Secretary

Phone- 9567101

admin4@moi.gov.bd

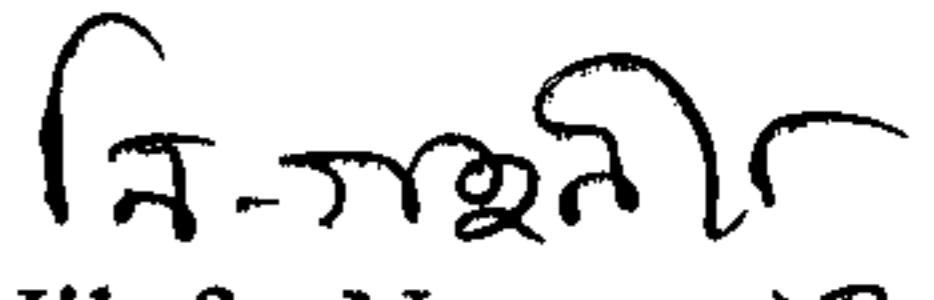
No-Tama/admin-4/OIC/1/2009.564/1(21)

Date : 24 December 2015

Copy forwarded for kind information and necessary action (not according to seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary, Prime Minister's Office, Dhaka.
3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
4. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
5. Mr. Martuza Ahmed, Secretary, Ministry of Information, Dhaka, Bangladesh.
6. Secretary, Ministry of Foreign Affairs, Dhaka (With a request to issue Note Verbal in favour of the participant).
7. Ambassador of Bangladesh to the Kingdom of Saudi Arabia and Permanent Representative to OIC, Embassy of Bangladesh, Al-Warood Quarters, Riyadh, KSA.
8. Ministry of Culture and Information, Kingdom, Saudi Arabia.
(Att: Mr. Hasan Ali Erdem, Expert International Relations Department, Universiteler Mah.
9. OIC General Secretariat, Jeddah, K.S.A.
10. Consul General, Bangladesh Consulate General, Jeddah, K.S.A.
11. Director General (Consular & Welfare/ IO), Ministry of Foreign Affairs, Dhaka.
12. H. E the Ambassador, The Royal Embassy of Saudi Arabia, Dhaka, Bangladesh.

13. H. E the Ambassador, Embassy of the People's Republic of Bangladesh, Riyadh, Saudi Arabia.
14. Director General, Immigration & Passport, Dhaka.
15. P.S. to the Minister, Ministry of Information, Dhaka.
16. Director, Hazrat Shajalal International Airport, Dhaka.
17. P.S. to the Secretary, Ministry of Information, Dhaka.
18. Officer-in-Charge (Immigration), Hazrat Shajalal International Airport, Dhaka.
- ✓ 19. System Analyst, Ministry of Information, Bangladesh Secretariat, Dhaka (with a request to upload the order in Ministry's website).
20. Accounts Officer, Ministry of Information, Bangladesh Secretariat, Dhaka.
21. Protocol Officer, Ministry of Information, Dhaka.


(Nilufer Nazneen) 24.12.15.
Deputy Secretary