

Government of the People's Republic of Bangladesh  
Ministry of Information  
Admin-4 Section  
Bangladesh Secretariat, Dhaka  
[www.moi.gov.bd](http://www.moi.gov.bd)

No. Tama/admin-4/25-15/2002-23

Date: 14 January 2018

Subject: **Permission for foreign employment with lien.**

The undersigned is directed to say that the Government of the People's Republic of Bangladesh have been pleased to permit Mr. Sufi Zakir Hossain, Director (Training Programme), National Institute of Mass Communication, Dhaka to serve as Manager (Admin/Human Resource) at Reprosafe Technical Services, LLC, 11 Allison Drive, East Brunswick, NJ 08816, U.S.A for a period of 02(Two) years with effect from the date he relinquishes his duties in the present post under the terms and conditions mentioned below:

- a. The period of his service with foreign employer shall be counted from the date of relinquishment to the date prior to the date of resumption of his duties in Bangladesh and his services for the same period will be treated as Foreign Service under the said foreign employer, with lien, on his post in Bangladesh;
- b. This period of 02 (Two) years shall be counted towards his seniority, annual increment of pay, leave and retirement. No benefit other than those stipulated herein shall accrue to him for this period;
- c. During the period of his service under the foreign employer, he will not receive any pay or allowances (including travelling allowance, etc.) or leave from the Government of the People's Republic of Bangladesh;
- d. The terms of his leave during the period of his service with the foreign employer will be regulated according to the rules of the foreign employer and the leave salary due in respect of such leave will be payable by that employer. No liability in respect of leave salary on account of such leave earned or taken during foreign employment shall devolve on the Government of the People's Republic of Bangladesh or any organization under it. The Government of the People's Republic of Bangladesh will not recover any leave salary contribution from the foreign employer;
- e. All expenses to be incurred in connection with his joining the post under the foreign employer and for resuming his post in Bangladesh after completion of the period of Foreign Service will be borne either by the foreign employer or by himself. During his service under the foreign employer he will draw his pay and allowance etc, from that employer as per terms of his employment with the foreign employer;
- f. He will not be entitled to receive any leave salary from the Government of the People's Republic of Bangladesh or from any organization under it in respect of disability leave on account of any disability arising out of the Foreign Service with the foreign employer, even though the disability might manifest itself after the termination of his Foreign Service;
- g. During the period of his service with the foreign employer he will not be entitled to any medical facility in respect of self or his family at the expense of the Government of the People's Republic of Bangladesh;
- h. The Government of the People's Republic of Bangladesh will not involve itself in any way in determining his terms of service with his foreign employer or in any dispute of any kind arising out of his Foreign Service with the foreign employer. However, he may be given necessary consular legal or any other help, if necessary, as an ordinary national of Bangladesh;



- i. He will regularly pay his contributions to General/Contributory Provident Fund, Group Insurance Premium and Benevolent Fund. His pension contributions and leave salary contributions will be paid by himself or by his foreign employer. He will also pay regularly to the Government Account the instalments if any, of his House Building/Motor Car/Motor Cycle/Bi-cycle loan/advance and other loan or dues payable to the Government of the People's Republic of Bangladesh;
  - j. On termination of his Foreign Service, he will resume the duties of his post in Bangladesh within the admissible joining time. In case of his failure to report to his employer in the Government of the People's Republic of Bangladesh within 4 (four) weeks of expiry of the approved period of Foreign Service, the period of his absence beyond the approved period of Foreign Service will be treated as unauthorized absence and disciplinary action will be taken against him on charge of unauthorized absence.
2. Violation of any of the terms and conditions mentioned above and also in the undertaking appended hereto may lead to cancellation of this permission and other disciplinary actions.

Sd/-  
( Kazi Moshtaque Zahir )  
Deputy Secretary  
Phone: 9567101  
[admin4@moi.gov.bd](mailto:admin4@moi.gov.bd)

Mr. Sufi Zakir Hossain  
Director (Training Programme)  
National Institute of Mass Communication  
Dhaka.

No. Tama/admin-4/25-15/2002-23

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Copy forwarded for information and necessary action to (not according to the seniority):

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
3. Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka.
4. Secretary, Ministry of Labour & Employment, Bangladesh Secretariat, Dhaka.
5. H. E The Ambassador, Embassy of the United States of America in Bangladesh, Dhaka.
6. Director General, National Institute of Mass Communication, Dhaka.
7. Director General, Immigration & Passports, Dhaka.
8. General Manager, Foreign Exchange Control Deptt. Bangladesh Bank. Dhaka.
9. Director, Hazrat Shahjalal International Airport, Dhaka.
10. P.S. to the Hon'ble Minister, Ministry of Information, Bangladesh Secretariat, Dhaka.
11. P.S. to the Secretary, Ministry of Information, Bangladesh Secretariat, Dhaka.
12. System Analyst, Ministry of Information, Bangladesh Secretariat, Dhaka (with a request to upload the order in Ministry's website).
13. CAO, Ministry of Information, CGA Bhaban, Segun Bagicha, Dhaka.
14. Reprosafe Technical Services, LLC, 11 Allison Drive, East Brunswick, NJ 08816, U.S.A.

*K. M. Zahir*  
14/01/18  
(Kazi Moshtaque Zahir)  
Deputy Secretary