

Government of the People's Republic of Bangladesh
Ministry of Information
Admin-4 Section
Bangladesh Secretariat, Dhaka

No-15.00.0000.018.25.001.13-527

Date : 26 November, 2015

From : Nilufer Nazneen
Deputy Secretary

To : Chief Accounts Officer
Ministry of Information
CGA Building, Dhaka.

Subject: Sanction for participation in the "Factory training" to be held in Japan from 18 to 29 January 2016.

I am directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of following officers to participate in the "Factory Training" to be held in Japan from 18 to 29 January 2016 (excluding travel time) under the terms and conditions stated below:

Sl. No	Name, Designation & Address.
1.	Mr Md. Akhtaruzzaman Talukder, Senior Assistant Secretary, Ministry of Information, Bangladesh Secretariat, Dhaka.
2.	Mr. Md. Zillur Rashid, Maintenance Engineer, Bangladesh Television, Dhaka.
3.	Mr. Md. Ariful Hasan, Television Engineer, Bangladesh Television, Dhaka.
4.	Mr. Md. Saifur Rahman, Sub-Assistant Engineer, Bangladesh Television, Dhaka.
5.	Mr. Julfikar Mohmud Safa, Sub-Assistant Engineer, Bangladesh Television, Dhaka .

- a. The period will be treated as on duty;
 - b. They will draw their pay and allowances in local currency;
 - c. They will not stay abroad beyond the approved period;
 - d. There is no financial involvement of the Government in this visit;
 - e. They will submit a report within 7 (Seven) days of their return.
2. This order is issued with the approval of the competent authority.

Sincerely Yours,
sd/-


(Nilufer Nazneen)
Deputy Secretary
Phone- 9567101

No-15.00.0000.018.25.001.13-527/1(14)

Date : 26 November 2015

Copy forwarded for kind information and necessary action (not according to seniority):

1. Secretary, Ministry of Foreign Affairs, Dhaka (With a request to issue Note Verbal in favour of the participant).
2. H.E.The Ambassador, Embassy of Japan, Bangladesh, Dhaka.
3. Director General, Immigration & Passport, Dhaka.
4. Director General, Bangladesh Television, Dhaka.
5. Director, Hazrat Shajalal International Airport, Dhaka.
6. P.S. to the Minister, Ministry of Information, Dhaka.
7. Officer-in-Charge (Immigration), Hazrat Shajalal International Airport, Dhaka.
8. Mr Md. Akhtaruzzaman Talukder, Senior Assistant Secretary, Ministry of Information, Dhaka,
9. P.S. to the Secretary, Ministry of Information, Dhaka.
- ✓ 10. System Analyst, Ministry of Information, Bangladesh Secretariat, Dhaka (with a request to upload the order in Ministry's website).
11. Mr. Md. Zillur Rashid, Maintenance Engineer, Bangladesh Television, Dhaka.
12. Mr. Md. Ariful Hasan, Television Engineer, Bangladesh Television, Dhaka.
13. Mr. Md. Saifur Rahman, Sub-Assistant Engineer, Bangladesh Television, Dhaka
14. Mr. Julfikar Mohmud Safa, Sub-Assistant Engineer, Bangladesh Television, Dhaka.


(Nilufer Nazneen) 26.11.15
Deputy Secretary