

Government of the People's Republic of Bangladesh
Ministry of Information
Admn-4 Section
Bangladesh Secretariat, Dhaka
www.moi.gov.bd

No-15.00.0000.018.25.034.09-476

Date : 09 November 2016

To : Chief Accounts Officer
Ministry of Information
CGA Building, Dhaka.

Subject: Sanction for participation in the "30th session of the Intergovernmental Council of IPDC" to be held at UNESCO's Headquarters in Paris on 17 and 18 November 2016.

I am directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Mr. Martuza Ahmed, Secretary, Ministry of Information, to attend the "30th session of the Intergovernmental Council of IPDC" to be held at UNESCO's Headquarters in Paris from 17 -18 November 2016. He will also visit the Press Wing at the High Commission of Bangladesh in London from 20-21 November 2016 (excluding travel time) under the terms and conditions stated below. Mrs. Nasima Shamim Khan Chowdhury, wife of Mr. Martuza Ahmed will accompany him in this visit. She will bear her all expenses personally.

- a. The period will be treated as on duty;
 - b. He will draw his pay and allowances in local currency;
 - c. The government will bear part of airfare (additional fare for business class), transit and terminal charges; accommodation and daily allowances for London visit and pocket allowance for Paris visit approximately Tk. 3,72,368/- (Taka three lac seventy two thousand three hundred sixty-eight only) from the budget allocation of Ministry of Information for the Financial Year 2016-2017;
 - d. He will not stay abroad beyond the approved period;
 - e. He will submit a report within 7 (Seven) days of his return;
3. This order is issued with the approval of the competent authority.

Sincerely Yours,

sd/-

(Kazi Moshtaque Zahir)
Deputy Secretary
Phone- 9567101
admin4@moi.gov.bd

P.T.O

No-15.00.0000.018.25.034.09-476/1(19)

Date : 09 November 2016

Copy forwarded for kind information and necessary action (not according to seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary, Prime Minister's Office, Dhaka.
3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
4. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
5. Mr. Martuza Ahmed, Secretary, Ministry of Information, Dhaka, Bangladesh.
6. Secretary, Ministry of Foreign Affairs, Dhaka .
7. H.E the Ambassador, Embassy of Bangladesh, Paris, France.
8. H. E the Ambassador, Embassy of France, Gulshan-2, Dhaka, Bangladesh.
9. H.E. High Commissioner of Bangladesh in the United Kingdom, London.
10. H.E. High Commissioner of the United Kingdom in Bangladesh, Dhaka.
11. Director General, Immigration & Passport, Dhaka.
12. Mrs. Nasima Shamim Khan Chowdhury, wife of Mr. Martuza Ahmed, Secretary, Ministry of Information, Dhaka.
13. P.S. to the Hon'ble Minister, Ministry of Information, Bangladesh Secretariat, Dhaka.
14. Director, Hazrat Shajalal International Airport, Dhaka.
15. P.S. to the Secretary, Ministry of Information, Bangladesh Secretariat, Dhaka.
16. Officer-in-Charge (Immigration), Hazrat Shajalal International Airport, Dhaka.
- ✓ 17. System Analyst, Ministry of Information, Bangladesh Secretariat, Dhaka **(with a request to upload the order in Ministry's website).**
18. Accounts Officer, Ministry of Information, Bangladesh Secretariat, Dhaka.
19. Protocol Officer, Ministry of Information, Bangladesh Secretariat, Dhaka.

K.M. Zahir
09/11/16

(Kazi Moshtaque Zahir)
Deputy Secretary